

**Eastern Railway/Asansol Division**  
**Personnel Department**

No. ERHS/ASN/ABACUS/ 2023

Dated 08/12/2023

Sub: Proposal for implementation of ABACUS classes in the Primary and Middle School Section of ERHS/ASN.

The school is inviting quotation in a sealed envelope for implementation of ABACUS classes in the Primary and Middle School Section of ERHS/ASN. published at school website.

**Schedule of Quotation**

SI No & Schedule	Item description	Only one rate to be quoted		Offer rate in figure	Offer rate in words
		Unit			
1(Sch-B)	Overall percentage Above/Below/At Par rate of all items covered in Schedule B. Total cost = Rs. 40,560/- (Rupees forty thousand five hundred and sixty)only per month inclusive of all taxes.	%	Above/ Below/ At PAR		

Your quotation in sealed cover should be dropped at Quotation Box kept at the Welfare Section/Personnel Department/DRM Building/ASN by 15/12/2023 up to 14.00 hrs. The quotation will be opened at 16:00 hrs on 15/12/2023 at Asansol. The offer will be governed by the condition as laid down below:

**CONDITIONS**

1. The work should be started within 30days on the date of issuing confirmed work order.
2. Total 22 classes per week to be taken.
3. ABACUS books will be supplied to the students by the firm.
4. The work will be inspected by HM/ERHS/ASN, authorized representative of Sr.DPO/ASN.
5. Period of contract is of 01 years and it will be renew yearly after satisfactory performance. This contract may extend maximum of 03 years.
6. Total cost per month will remain the same in next acedemic session irrespective of number of student increases or decreases.
7. Payment will be made quarterly through A/c payee cheque against the bill submitted by the firm (in triplicate) after satisfactory completion of the work and duly certified by HM/ERHS/ASN.
8. Rates should be quoted both in figures and in words.
9. In case of dispute Eastern Railway's General Conditions of Contract shall be binding on your firm.

Yours truly,

For Sr.Divisional Personnel Officer  
Eastern Railway, Asansol

Copy to: Sr.DFM/ASN for information and he is requested to depute one section officer to open the quotation at Asansol on 15/12/2023.

Copy to: Headmaster/ERHS/UDL for information please and to upload the notice in school website.

For Sr Divisional Personnel Officer  
Eastern Railway, Asansol